

Addendum to
Request for Proposals

VEGETATION AND BRUSH REMOVAL SERVICES

Date: October 8, 2026

- **What specific types of insurance and minimum coverage limits are required of the selected contractor(s)?**
 - A: Contractors must have Commercial General Liability Insurance covering bodily injury (including personal injury) and property damage with a combined single limit of not less than \$1,000,000.00 per claim, \$2,000,000.00 aggregate; Worker’s compensation insurance coverage of not less than \$1,000,000.00 for each accident or disease (each employee); Comprehensive Automobile Liability insurance covering bodily injury and property damage with a combined single limit of not less than \$1,000,000.00; and Property insurance on an “all risk” or “special risk” form covering all owned and non-owned assets.

- **Please identify any specific licenses, certifications, or permits required to perform this project. If permits are required, will the Partnership/City obtain them, or will the selected contractor(s) be responsible?**
 - A: We are not aware of specific licenses, certifications, or permits required to perform this project. However, we would expect the Contractor to be responsible for these items.

- **Please confirm whether the four-foot clearing requirement applies to both sides of each designated street/section shown on the updated Brush Removal Sites map, unless otherwise indicated.**
 - A: Yes. The minimum four-foot clearing requirement applies to both sides of each designated street unless otherwise noted on the Brush Removal Sites map.

- **Is there a maximum diameter or size of trees/saplings that contractor(s) are expected to remove within the four-foot clearing area? Please clarify the required finished condition for cut trees and stumps.**
 - A: Trees and saplings within the clearing area should be cut to ground level unless otherwise directed. Trees with up to 14in diameter from 4 1/2 breast height are expected to be removed, the stumps can remain. If required, the City will provide additional guidance on maximum diameters to be removed.

- **During the pre-bid meeting, mulching of certain vegetation was discussed. Please clarify what vegetation/brush may be mulched and left on site versus hauled to an approved disposal facility.**
 - A: Small, fine mulch may be left on site. Larger branches, shrubs, and overgrown vegetation must be hauled to an approved disposal facility.
- **The RFP states that the Partnership may select one or more responding parties and may select separate responding parties for various components of the scope. Please confirm whether individual streets/sections of the Kinloch brush removal project may be awarded to different contractors rather than the entire project being awarded to one contractor.**
 - A: Please refer to the RFP.
- **If Individual streets/sections may be awarded separately, should bidders provide a separate price for each designated street/section shown on the updated map, or should bidders determine their won quantities based on the designated area?**
 - A: Please refer to the RFP.
- **Will contractor(s) be required to submit a formal traffic-control plan or provide certified traffic-control personnel, or will standard work-zone safety and traffic-control measures be sufficient for this project?**
 - A: Standard work-zone safety and traffic-control measures will be sufficient.
- **Please confirm 4' off street or sidewalk edge and up to 6' is acceptable.**
 - A: Yes, 4' from the street or sidewalk edge up to 6' is acceptable.
- **Can contractors utilize mechanical forestry machines that will leave some wood mulch behind?**
 - A: Yes, leaving the mulch behind is acceptable.
- **Will your organization assist with utility marking services?**
 - A: The City of Kinloch will assist where reasonably possible. However, utility marking will be the responsibility of the contractor(s).
- **Can you provide a secure location for nighttime storage of equipment?**
 - A: The Contractor(s) may leave equipment on the City Hall parking lot overnight if needed. However, security will not be guaranteed.

- **Will you provide a final list of streets that need to be serviced, the map provided and the RFP are different.**
 - A: The south side of Courtney from where the houses are east to Jefferson (just past the old city hall location on Monroe), E. MLK from Mable West to MLK BLVD, MLK BLVD from E. MLK South to Gregory, Warwick to Hugo, Rev. Dr. Earl Miller from the intersection at Booker south and then east along the southern side of Suburban down to Mable Avenue. See the updated map attached as Exhibit 1.
- **Please confirm that trees are to stay if they are located within the 4' boundary.**
 - A: Mature trees (greater than 14in diameter) located within the 4-foot boundary may remain in place. They should be cut back if they encroach into the roadway or obstruct visibility.
- **How soon after the due date will contractors be notified if they are awarded the work?**
 - A: The intention of this project is to begin as soon as possible after the proposal deadline.
- **When would we expect to have a signed contract?**
 - A: The intention of this project is to begin as soon as possible after the proposal deadline.
- **Can we submit weekly invoices, or do you expect one invoice at completion?**
 - A: Invoices can be submitted as agreed in the contract but no more frequently than twice per month. Invoicing should include supporting documentation: summation of hauls, disposal destinations, the associated tip ticket and manifests.
- **The RFP identifies a proposal due date of Oct. 15, 2026, with services beginning shortly thereafter and completion required by November 30, 2026. Is this accelerated schedule driven by specific grant expenditure, funding or reporting deadline?**
 - A: Yes, there are grant funds associated with this project that expire at the end of the year.
- **What is the Partnership's anticipated timeframe for evaluation, contractor selection, contract execution, and issuance of the Notice to Proceed following the October 15 proposal deadline?**
 - A: The intention of this project is to begin as soon as possible after the proposal deadline.

- **Has the Partnership previously awarded vegetation clearing, brush removal, right of way maintenance, site clean-up, or similar work in Kinloch to outside contractors? If so, please identify the contractor(s) and the related project or contract.**
 - A: No.
- **Are any contractors currently performing vegetation, brush, debris removal, right of way clearing, or related site-maintenance services in Kinloch under an active Partnership or related public contract that overlaps with or is similar to this scope?**
 - A: No. Any recent work that has occurred has been completed by volunteer crews donating their time, equipment, and services, not through contracted arrangements.
- **Because the performance period is relatively short, we recognize that proposers will need to demonstrate that crews, trucks, chippers, skid steers, hauling capacity, disposal arrangements, and traffic control resources are already available at the time of submission. Will the selected contractor have a defined mobilization period after contract execution?**
 - A: The intention of this project is to begin as soon as possible after the proposal deadline. The contract documents will govern mobilization.
- **Does the Partnership intend to award this contract to just one contractor?**
 - A: Please refer to the RFP.
- **What is the required finished condition for the clearing areas – cut to ground level, general brush cleaning or complete removal of vegetation?**
 - A: Cut to ground level.
- **If trash, dumped materials, tires or other debris are found within the vegetation, is removal of those materials included in the contractor's scope?**
 - A: Yes.
- **Are there any known property-line, utility, drainage, access, or easement restrictions within the identified clearing areas that bidders should account for?**
 - A: There are no known property-line, utility, drainage, access or easement restrictions within the identified clearing area.
- **Is this a City Union job?**
 - A: No.

- **Are similar companies allowed to partner with us?**
 - A: Subcontractors are allowed; however, respondents should factor in the cost of paying subcontractors into their bid.
- **Do you have to be an MBE?**
 - A: Utilization of under-represented businesses is encouraged but is not required.
- **Who is responsible for moving abandoned or inoperable vehicles that could be in the way?**
 - A: If abandoned, inoperable, or otherwise immobile vehicles are obstructing access to areas identified for vegetation or brush removal, those areas may need to be skipped unless the vehicle owner can be located and the vehicle removed. The City of Kinloch will not provide vehicle removal, and contractors should plan work accordingly.
- **Is there a designated approved disposal facility, and should disposal charges be included in the proposal or reimbursed separately using tickets? May woody debris be chipped or processed onsite?**
 - A: It is the contractor's responsibility to locate a fully credentialed disposal site that will be approved by the Owner. Please refer to the RFP. Only fine mulch maybe left all other debris must be discarded.
- **Are separate clearing/loading and hauling component proposals acceptable? If hourly pricing is offered, how should estimated hours, mobilization, disposal and the required maximum not-to-exceed amount be presented? Are truck loading, travel, unloading and customer-caused waiting time billable?**
 - No, all costs associated with truck loading, and wait time, etc. should be included in the bid.

Exhibit 1
[Updated Map of Streets]

Kinloch, MO

A map of the area around the intersection of E. MLK Blvd and N Hanley St. The map shows a grid of streets with several highlighted in yellow. The highlighted streets include Courtney Ave, School Way, Oakridge, E. MLK Blvd, Wesley Ave, Scudder Rd, Lurch Ave, Scott Ave, Wilmore St, Brennen, Stanza, Hugo Ave, Rev. Earl Miller St, Booker, and Suburban Ave. Other streets shown include Evergreen Blvd, Jackson Ave, Washington Ave, Jefferson Ave, Roman Ct, Monroe Ave, Myrick St, Eaton Dr, Zoe Dr, 4th Ave, 5th Ave, Kinkaid, Warwick St, Mable Ave, S Dade Ave, Graf Ave, Mueller Ave, Plaza Ave, and Groves. Landmarks include Baptist Church and Dade Park. The map also shows the intersection of I-170 and I-75.