

REQUEST FOR PROPOSALS

FOR

VEGETATION AND BRUSH REMOVAL

Managed by the St. Louis Economic Development Partnership, Greater St. Louis, Inc., and Boeing St. Louis

Proposals Due By:

October 15, 2026, at 3:00 PM CT

**St. Louis Economic Development Partnership
ATTN: Sarah Kroner
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Introduction

The St. Louis Economic Development Partnership, Greater St. Louis, Inc., and the Boeing St. Louis team (collectively, referred to as the Partnership) are partnering on certain community improvement initiatives in the City of Kinloch, Missouri.

To help with these efforts to clean up and revitalize the City of Kinloch, Boeing St. Louis provided a grant in the amount of One Million Dollars (\$1,000,000) to Greater St. Louis Inc. (the "Grant"). The Grant will be used to remove debris and waste, prevent re-dumping, and maintain cleared sites within the city limits of Kinloch, Missouri. Oversight and administration of the Grant is being provided by the St. Louis Economic Development Partnership.

Scope of Services

The Partnership seeks qualified and experienced contractors to perform vegetation, brush, and overgrowth clearing along designated public streets and rights-of-way (the "Services"). The purpose of this project is to enhance safety, visibility, cleanliness, and accessibility within the city by removing unmanaged vegetation, tall weeds, small trees, and associated debris.

The Services must be completed between October 30 and November 30.

Project Scope

The selected contractor(s) will be responsible for:

- Clearing and removing all overgrown brush, tall grass, weeds, vines, unmanaged vegetation, and small saplings.
- Cutting vegetation to a height consistent with city standards and accepted industry practices.
- Clearing sidewalks, easements, and street edges of encroaching vegetation to ensure full accessibility.
- Removing all debris generated by the clearing process, including branches, cut vegetation, and litter embedded within growth.
- Hauling and disposing of all debris at an approved disposal facility in accordance with applicable regulations.
- Preventing damage to public infrastructure, including curbs, sidewalks, signage, utilities, and adjacent private property.
- Establishing and maintaining safe work zones, including implementing traffic control measures when necessary.
- Performing all work in compliance with local, state, and federal requirements.

Performance Expectations

- All work must be conducted thoroughly, consistently, and completed within the project period of October 30 through November 30.
- Cleared areas shall be left in a clean condition, with vegetation properly trimmed and debris fully removed.

- Any hazardous conditions, obstructions, or inaccessible areas identified during the project must be reported promptly to the Partnership.
- The contractor will participate in a final walkthrough with representatives from the Partnership upon completion of the Services.

Project Locations

Vegetation and brush removal services shall be provided along the following streets within the City of Kinloch:

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| • Suburban Avenue | • Wilmore Ave. |
| • Martin Luther King Dr. | • Brennan Ave. |
| • East Martin Luther King | • Lyons Ave. |
| • Rev. Earl Miller St. | • Stanza Ave. |
| • Courtney Ave. | • Hugo Ave. |
| • Schoolway Ave. | • Oakridge Ave. |
| • Wesley Ave. | • Scudder Ave. |
| • Mable (from Carson Avenue to Suburban) | • Lurch Ave. |
| • Scott Ave. (80xx block) | • Smith St. / Jones St. to Wilmore |

Compliance

The contractor must comply with all applicable federal, Missouri state, and local regulations for the Services. The contractor will be expected to provide documentation of compliance as necessary. Additionally, the contractor must carry adequate insurance and will be responsible for obtaining any required state or county permits necessary to perform the Services.

Site Tour

Interested parties are encouraged to observe the site. **There will be one (1) pre-bid Site Tour, scheduled for 11:00AM on Friday, October 2, 2026. Please contact Kellie Shelton via email at KShelton@stlpartnership.com to RSVP for the Site Tour.** Any bidder who may need disability-related accommodations addressed by the Americans with Disabilities Act should notify the Owner at the contact information listed in the RFP before the pre-bid meeting.

Proposal Content

Proposals must include, at a minimum, the following information:

1. Experience of Company and Personnel. Provide a detailed description of the firm's experience in providing similar services, including municipal vegetation and right-of-way clearing. Include the type and number of clients served, as well as the size, scope, and nature of the projects involved. Identify any prior experience working with the Partnership or similar organizations. Provide contact information and relevant experience of the designated project manager(s) who will be overseeing the Services.
2. Materials and Equipment. List the proposed equipment and staffing resources that will be

utilized in the Services.

3. Approach, Availability, and Timeline. Provide a detailed description of the firm's approach to provide the Services. Provide proof of current insurance, licensing, and any applicable certifications. Provide a timeline for the Services to demonstrate full completion by November 30.
4. Participation of Under-represented Groups. Provide a description of the firm's approach to participation of under-represented groups in providing the Services.
5. Proposed Fees/Expenses. Proposals shall clearly state all fees and expenses to be charged for the performance of the Services:
 - a. It is anticipated that a maximum not to exceed amount will be established for the Services.
 - b. If based on an hourly rate, provide the hourly rates (with any applicable nonprofit discounted rate) to be charged for each individual to be assigned to this engagement.
 - c. Provide an explanation if fees will be calculated on any other basis. Itemize the type of expenses (other than fees) for which your firm would seek reimbursement.

Selection Criteria

Proposals submitted will be reviewed by the Partnership's staff for completeness and qualifications. Selection of a firm will be made on the basis of the following criteria:

1. Qualifications, expertise, and experience of the firm and personnel;
2. Quality of materials and equipment;
3. Approach, availability, and timeline to provide the Services, including ability to meet the project timeline;
4. Approach to participation of under-represented groups;
5. Cost; and
6. Responsiveness of the firm to the RFP categories.

The Partnership actively encourages submission of proposals from disadvantaged business enterprises and companies owned by minorities, women, immigrants, and veterans. The Partnership does not discriminate on the basis of race, color, religion, creed, sex, sexual orientation, gender identity, age, ancestry, national origin, disability, or veteran status in consideration of this award. Equal Opportunity Employer.

Terms and Conditions

The following terms and conditions apply to all proposals:

1. The Partnership reserves the right to reject any and all proposals submitted; to select one or more responding parties; to void this RFP and the review process and/or terminate negotiations at any time; to select separate responding parties for various components of the scope of services; and to select a final party/parties from among the proposals received in response to this RFP. Additionally, any and all RFP project elements, requirements and schedules are subject to change and modification. The Partnership also reserves the unqualified right to modify, suspend, or terminate at its sole discretion any and all aspects of this RFP process, to obtain further information from any and all responding parties, and to waive any defects as to form or content of the RFP or any responses by any party.
2. This RFP does not commit the Partnership to award a contract, defray any costs incurred in the preparation of a response to this RFP, or contract for any services. All submitted responses to this RFP become the property of the Partnership as public records. All proposals may be subject to public review, on request, unless exempted as discussed elsewhere in this RFP.
3. By accepting this RFP and/or submitting a proposal in response thereto, each responding party agrees for itself, its successors and assigns, to hold the Partnership and its affiliated entities, St. Louis County, the City of St. Louis, and all of their various agents, commissioners, directors, consultants, attorneys, officers and employees harmless from and against any and all claims and demands of whatever nature or type, which any such responding company, its representatives, agents, contractors, successors or assigns may have against any of them as a result of issuing this RFP, revising this RFP, conducting the selection process and subsequent negotiations, making a final recommendation, selecting a responding party/parties or negotiating or executing an agreement incorporating the commitments of the selected responding party.
4. By submitting responses, each responding party acknowledges having read this RFP in its entirety and agrees to all terms and conditions set out in this RFP.
5. Responses shall be open and valid for a period of ninety (90) days from the RFP due date.

Submission of Proposals

To be considered, proposals must be **received** no later than **Thursday, October 15, 2026, at 3:00 PM CT**. Proposals received after the deadline identified above will not be considered.

Schedule

RFP Newspaper Advertisement	September 24, 2026
Questions Submitted by	October 5, 2026
Questions Answered	October 8, 2026
Submission of Proposals by	October 15, 2026

Interested parties are encouraged to observe the site. Please contact Kellie Shelton via email at kshelton@stlpartnership.com to RSVP for the Site Tour.

Questions about this RFP should be sent by email to Sarah Kroner at Skroner@stlpartnership.com. Any answers to questions will be provided to all interested parties and released as an addendum to this RFP on the Partnership's website, <https://stlpartnership.com/rfp-rfq/>, after the date indicated above.

Electronic proposals should be sent by email in PDF to Skroner@stlpartnership.com.