

Addendum #2 to **Request for Proposals**

General Landscaping Services

Date: September 1, 2026

Answers to Questions Submitted

This addendum is intended to answer all questions submitted related to the Request for Proposals, which is attached as **Exhibit A**.

- Is there a plan holder's list?
 - **A: This information is not available for this procurement.**
- How much will be the project estimated cost? If not available, can you provide a rough range?
 - **A: This is not available at this time.**
- Could we get property boundaries for each of the locations?
 - **A: Please see county assessor's plat map.**
- What is the total acreage of mowable property?
 - **Please see county assessor's plat map.**
- What is the square footage of drivable paved surfaces?
 - **A: Please see county assessor's plat map.**
- What is the square footage of garden beds needing tending or mulch?
 - **A: TBD**
- Are there any slopes on the property greater than 15 degrees? If so, what are the approximate dimensions of those areas?
 - **A: There are no slopes on the property greater than 15 degrees.**
- Are there any areas that require special attention?
 - **A: No.**
- What kind of plants are on the property, and what protocols are in place for their care and preservation?
 - **A: Various plants are on the property and there are no special protocols.**
- Are there specific methods or standards that need to be followed for service?
 - **A: No specific methods or standards.**

- Are there any sustainability or environmentally friendly preferences?
 - **A: Please provide any alternate pricing as needed.**
- Would an electric mowing fleet be considered if it resulted in a higher cost?
 - **A: Yes, please provide alternate pricing.**
- What reporting requirements will be needed?
 - **A: Before and after photographs of any special projects beyond general landscaping.**
- Are progress photos required, and can we use appropriate photos for marketing purposes?
 - **A: See above.**
- At what amount of snowfall should snow removal begin?
 - **A: Industry standards. Please provide snow removal pricing ranges.**
- Is there a required response time for snow and ice removal, and how quickly is the property expected to be cleared?
 - **A: Industry standards.**
- Should snow and ice services be performed automatically when conditions require them, or will we need approval before beginning service?
 - **A: Yes.**
- How would you like snow removal to be priced—per occurrence, per push, hourly, seasonally, or another way?
 - **A: Per occurrence.**
- Is salting or deicing included in the scope of work? If so, are there specific products or application methods that need to be used?
 - **A: Yes, and products should be consistent with industry standards.**
- Will the contractor be responsible for supplying salt and de-icing materials?
 - **A: Yes.**
- Are there areas that need to be cleared first during a snow or ice event, such as entrances, sidewalks, handicap-accessible areas, loading areas, fire lanes, or main drive lanes?
 - **A: Industry standard protocol.**
- Are there designated areas where snow should or should not be piled?
 - **A: Industry standard protocol – no special clearing instructions.**
- Are there areas that need to remain accessible at all times?
 - **A: The main entrances.**
- Are there any restrictions on the type or size of equipment that can be used for snow removal?
 - **A: Equipment should be used that is appropriate for the needs of the facility.**

- Will snow and ice removal be required overnight, on weekends, or on holidays if weather conditions require it?
 - **A: Yes, with consideration of weather conditions for overnight. Special clearing for weekends and holidays is not required.**
- If conditions change after the property has been serviced, such as continued snowfall, drifting, or refreezing, are return visits expected?
 - **A: Yes.**
- If awarded the contract, who would be the primary contact for day-to-day questions or issues?
 - **A: Jason Riegelsberger will be the primary contact for day-to-day questions or issues.**
- Are there any security protocols for accessing the properties or making deliveries?
 - **A: No.**
- The RFP mentions a maximum not-to-exceed amount for the services. Has that amount or a general budget range been established?
 - **A: No.**
- What are the contract payment terms?
 - **A: Payment within 30 days of invoice.**
- Are there specific insurance coverage limits or requirements that would need to be in place before the contract begins?
 - **A: No specific insurance coverage required. Proof of insurance coverage will be needed to be awarded a contract.**
- What diversity or inclusion details would you like included in the proposal?
 - **A: Any diversity details are welcome but not required.**
- How flexible is the scope of work when minor, unforeseen issues come up, and at what point—such as dollar amount, repair time, or how much it affects the work—would contact or approval be required?
 - **A: TBD.**
- For example, if an employee sees a sprinkler that is broken or leaking and it prevents them from completing the contracted work, but they determine that the issue can be reasonably fixed, are they permitted to make the minor repair and continue working?
 - **A: Yes - in this example the contractor is encouraged to be proactive, photographs and timely reporting will ensure best outcomes for all parties.**
- Or would that situation need to be reported to and approved by the property owner or an on-site maintenance technician before the work can be completed?
 - **A: Case by case situation.**