

Addendum to **Request for Proposals**

Professional Services – Legal Services

Date: August 19, 2026

Answers to Questions Submitted

This addendum is intended to answer all questions submitted related to the Request for Proposals, which is attached as Exhibit A.

- Is attendance at regularly scheduled board meetings typically needed at every meeting? If so, when do the meetings take place? Is in-person attendance preferred or required?
 - A: Generally, counsel would be expected to attend all board meetings. Meetings are scheduled in advance and generally occur on the third Thursday of the month starting at 4 PM. The Port utilizes a hybrid meeting approach, which allows for in-person or virtual attendance. In-person attendance is not required, and counsel would be able to utilize either option to attend board meetings.

No other provisions of the RFP are affected by this addendum. All other terms and conditions from the RFP shall remain in effect. Revisions shall be made only by written addenda. Respondents shall bear the entire responsibility for ensuring that they have received any and all addenda. After the proposals have been received, claims that the respondent had incomplete information will not be considered.