**SUMMER LEGAL INTERN**

The St. Louis Economic Development Partnership (the “Partnership”) is a Missouri non-profit corporation organized for the purposes of advancing the social welfare, health, and economic interests of the St. Louis region and its residents. The Partnership is a quasi-public governmental entity that provides economic development services for both St. Louis County and the City of St. Louis.

The Partnership seeks a summer intern to assist its team of in-house attorneys with various projects. Projects may include (1) drafting contracts, corporate resolutions, governmental procurement documents, and internal policies; (2) assisting Partnership staff to respond to open records requests; (3) assisting Partnership staff to prepare documents for various corporate and governmental board meetings; (4) reviewing corporate bylaws and articles of incorporation to ensure compliance with the same; and (5) researching discrete questions of law involving public contracting, labor and employment, state and local government, and public policy.

The position is open to 1L and 2L students. Interested candidates should provide a resume, cover letter, and writing sample (5-page maximum). All materials should be sent in PDF to Missy DeMarco, Staff Attorney at [Mdemarco@stlpartnership.com](mailto:Mdemarco@stlpartnership.com).

Please note that this is an unpaid internship opportunity, but we are willing to work with your school to provide class credit if offered as part of your school’s curriculum.

The Partnership's main office is located at 120 S. Central Ave, Suite 200, St. Louis, Missouri 63105. The Partnership is hybrid in office 2-3 days a week with the option to telework. Preference is given to candidates in St. Louis.